

**2012 APPLICATION FOR VENDOR SPACE
FARMER'S MARKET ON FRIDAY'S**

Please return completed application and fee to:

Farmer's Market
Ocoee Lions Club, Inc
PO Box 538
Ocoee, FL 34761

Phone: 321-303-3374
Fax: 407-877-3297

PRINT CLEARLY:

Contact Person: _____

Name of Business (if applicable) _____

Address: _____

City: _____ State _____ Zip: _____

Phone: _____ Fax: _____

E-Mail Address: _____

Select Only One: Produce Cooked Food Crafter Non-Food Seafood

Number of vendor spaces needed _____ Electric Needed? Yes No

List of items you will display or sell at your vendor space: _____

Disclaimer: The undersigned agrees by signing this form, to indemnify and hold harmless the City of Ocoee, The Ocoee Lions Club, or it's officials, officers, advisors and employees from any and all claims, actions, causes of action, loss, damage, injury, liability, cost or expense, including without limitation attorney's fees arising out of, resulting from, or occasioned by participation in any activity associated with the Ocoee Farmer's Market. I understand that the vendor space fee is non-refundable if the festival has to be canceled due to rain, a natural disaster, or other unforeseen problem, which the City or Lions Club deems appropriate to warrant cancellation of the Farmer's Market.

Signature: _____ Print Name _____ Date: _____

For Office Use Only:

Date Received ___/___/___ Cash Amount \$ _____

Date Accepted: ___/___/___ Vendor Space # _____

OCOEE FARMER'S MARKET ON FRIDAYS

General Information, Guidelines and Restrictions

DATES & TIME

Fridays, 3:00pm -7:00pm, unless otherwise notified
There will be no rain dates scheduled and fees will not be refunded

LOCATION

Downtown Ocoee, from McKey St at Bluford Ave to Cumberland Ave.

DEADLINE

Late applications may be accepted if space permits

REQUIREMENTS

All vendors must complete a 2012 application for vendor space and provide proof of proper licenses.

LICENSES & HEALTH CODES

Obeying all codes is the sole responsibility of the vendor, including any regulations of the Florida Dept. of Agriculture or Department of Business and professional Regulation (DBPR). Sales tax, where required by the State, is the responsibility of the seller. In Florida, farmers are allowed to sell homegrown fruits and vegetables without a license, but if you plan to buy and resell produce or sell processed items, you must obtain an occupational license from your local county tax collector's office. In addition, if you sell processed foods, it is required that you have an Annual Food Permit from the Division of Food and Safety (850) 245-5520. A mobile Food Unit License is required for food prepared off-site and sold from a mobile unit, by DBPR, Bureau of Food Safety (850)488-1133

RESTRICTIONS

The Market is not intended to be a crafts fair or flea market. Vendors may not bring music or entertainment,

VENDOR SPACE

Space provided will be a 10' x10' and all items must be combined within the space, no exceptions.

Vendors must provide their own tent/booth, tables, chairs and signage

Electric is available for a limited number of spaces

Vendors must let us know their requirements

Vendors may not share their space with other vendors

FEES

The standard weekly rent for vending at the market is \$15.00

Additional space is available at \$7.00 for 10 ft increments

The standard booth space is 10' front and 10' deep.

Payment can be made in advance of the day of the Market. Cash, Check or Money Order accepted.

Checks or money orders made payable to the Ocoee Lions Club.

FIRE PROTECTION

Any vendor with an open flame, typically used to heat food, needs to have a kitchen fire extinguisher on hand

OBSTACLES

Vendor cannot create obstacles that impede the flow of pedestrian traffic such as signs and vendor product

PARKING

Vendor parking is designated on the northeast corner of Bluford Ave and McKey Street

SET UP & UNLOADING

Set up time will begin at 2:00 pm and should be ready for customers by 3:00 pm

BREAK DOWN

Vendors cannot begin take down until 7:00 pm. Vendors are expected to remain open for business until the close of the market, unless they sell out of their product or bad weather

If a vendor sells out of their product they should inform the market manager before they officially close

Vehicles will not be permitted into the market area during market hours, unless the vehicle is approved as a vendor space

GARBAGE

Vendors are responsible for leaving their area free of garbage. a public garbage container located at 150 N Lakeshore Dr may be used by vendors.

All garbage going into the public container should be bagged

WIND

Vendor is responsible for bringing weights for their canopy in case of windy conditions

QUESTIONS

Please call 321-303-3374